

Guam Workforce Development Board

414 W Soledad Ave
Suite 808, GCIC Building
Hagåtña, GU 96910
Tel: (671) 475-7044

RESOLUTION NO. 2024-004

A RESOLUTION RELATIVE TO THE APPROVAL OF NEW AMERICAN JOB CENTER POLICIES FOR GUAM'S WORKFORCE SYSTEM

WHEREAS, TEGL 10-16, Change 1 provided guidance for the One-Stop Operations for the American Job Center (AJC) Network; and TEGL 14-18 guidance aligns performance accountability reporting, definitions, and policies across Workforce Employment and Training Programs administered by the U.S. Department of Labor; and

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014, and the Guam Department of Labor (GDOL) as the lead state agency is updating all of the Guam Department of Labor's working policies used by the department responsible for the development and implementation of meeting the requirements of the WIOA, Public Law 113-128, other programs such as the designated Apprenticeship programs, the Disabled Veterans Outreach Program (DVOP) under the Jobs for Veterans State Grant (JVSG), the Older American Act (OAA) of 2000 for the Senior Community Service Employment Program (SCSEP), Public Law 106-501, and SCSEP was reauthorized on April 19, 2016, through the Older Americans Act Reauthorization Act of 2016 (P.L. No. 114-144), which in great part aligns the SCSEP indicators of performance with those of WIOA; and

WHEREAS, WIOA Section 184(a)(3) requires that States, local areas and service providers receiving federal funds adhere to the uniform administrative requirements under 2 CFR 200, for purposes of conducting fiscal monitoring and are in compliance; and WIOA Section 184(a)(4) requires annual onsite monitoring by the State; and

WHEREAS, WIOA Section 185 requires each State, each local board, and each recipient receiving funds to monitor the performance of sub-recipients' compliance with the terms of grants contracts, or other agreements made pursuant to WIOA.

WHEREAS, the Guam Department of Labor, Administrative Entity of Workforce Innovation and Opportunity Act funds needed existing policies and procedures to be updated and align with current laws and regulation. The Guam Department of Labor formed a policy working group within the American Job Center Staff. Representatives from the Youth, Adult, Dislocated Worker, Jobs for Veterans, Senior Community Service Employment Program and Wagner-Peyser programs are members. The policy

workgroup provides draft recommendation for revisions and/or creates new policies that will help the programs implement their required activities. The drafts are then submitted to the Administrators of each Employment and training program for review and recommendation to Director for Approval. This process was formed to ensure all parties that must adhere and implement the policies and procedures have invested in its development.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the Guam Workforce Development Board (GWDB) adopt the following policies for:

- AJC-004 – Follow-Up Services Policy
- AJC-006 – Low-Income Eligibility Guidelines Policy
- AJC-008 – Records Retention Policy
- AJC-010 – WIOA Adult, DW and Youth Eligibility/Documentation Handbook Policy
- AJC-012 – Common Exit Policy
- AJC-013 – Closure/Exit Policy
- AJC-014 – Measurable Skills Gains Policy
- AJC-015 – Timely Data Entry Policy
- AJC-020 – Stipend Payments Policy
- AJC-026 – Priority of Services for Adult Activities Policy

have been updated and approved for compliance with the American Job Center public workforce system.

Adopted this June day of 26th, 2025

ATTESTED:

For the GUAM WORKFORCE DEVELOPMENT BOARD

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GWDB Chairman

A blue ink signature, likely of Peter R. Barcinas, written over a horizontal line.

Peter R. Barcinas, Chairman
Planning & Coordinating Committee