



# GUAM DEPARTMENT OF LABOR

DIPATTAMENTON HUMOTNÁT • David M. Dell'Isola, Director • Gerard A. Toves, Deputy Director

Lourdes A. Leon Guerrero  
*Governor*

Joshua F. Tenorio  
*Lieutenant Governor*

## ASSURANCES

☐ ELIGIBLE PROVIDER

☐ WORK SPONSOR

☐ EMPLOYER

Formal Name of Business: \_\_\_\_\_

\_\_\_\_\_

Doing Business As: \_\_\_\_\_

\_\_\_\_\_

Location: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

\_\_\_\_\_

Fax Number: \_\_\_\_\_

\_\_\_\_\_

## **NON-DISCRIMINATION**

### **Section 188(a)**

For purposes of applying the prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975, on the basis of disability under Section 504 of the Rehabilitation Act of 1973, on the basis of sex under Title IX of the Education Amendments of 1972, or on the basis of race, color, or national origin under Title VI of the Civil Rights Act of 1964, programs and activities funded or otherwise financially assisted in whole or in part under this Act are considered to be programs and activities receiving Federal financial assistance.

No individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any such program or activity because of race, color, religion, sex, national origin, age, disability, or political affiliation or belief.

Participants shall not be employed under this title to carry out the construction, operation, or maintenance of any part of any facility that is used or to be used for sectarian instructions or as a place of religious worship (except with respect to the maintenance of a facility that is not primarily or inherently devoted to sectarian instruction or religious worship, in a case in which the organization operating the facility is part of a program or activity providing services to participants).

No person may discriminate against an individual who is a participant in a program or activity that receives funds under this title, with respect to the terms and conditions affecting, or rights provided to, the individual, solely because of the status of the individual as a participant.

Participation in programs and activities or receiving funds under this title shall be available to citizens and nationals of the United States, lawfully admitted permanent resident aliens, refugees, asylees and parolees, and other immigrants authorized by the Attorney General to work in the United States.

## **NEPOTISM**

No blood relative, adoption, or marriage of any executive or employee of the Eligible Provider will receive favorable treatment for enrollment in services provided by, or employment with, the Eligible Provider.

For the purpose of this document, "blood relative or marriage" shall include, wife, husband, daughter, son, mother, father, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, aunt, uncle, niece, nephew, stepparent, and stepchild.

## **POLITICAL ACTIVITIES**

### **Section 195(7)**

"No person whether or not an employee shall solicit or receive a contribution or distribute literature for any political purpose in any room or building occupied in the discharge of official duties by any person employed in the Executive, Legislative, or Judicial branches of the Government of Guam."

All WIOA participants, employees' eligible providers, employers, board members, agency heads, and all other persons doing business with WIOA are required to adhere to political activity restrictions, including distributing political fundraising letters, tickets, or other similar literature or materials in any room or building occupied in the discharge of official duties by any Government of Guam employee.

NOTE: This prohibition covers every person whether or not an employee, and extends to mailing campaign materials to such offices or buildings. Any person who violates this section is guilty of a misdemeanor.

**DRUG-FREE WORKPLACE**  
**29 Code of Federal Register**  
**U.S. Department of Labor (USDOL)**

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all WIOA-related services and activities. All participants, eligible providers, One-Stop Career Center State Partner federally assisted by WIOA must ensure and maintain a Drug-Free Workplace, and must certify to GDOL their compliance with this mandate.

**CERTIFICATION**

I, \_\_\_\_\_, an ☐ **Eligible Provider**, ☐ **Work Sponsor**, ☐ **Employer(s)** authorized representative of the Workforce Investment Act, hereby understand and acknowledge the above information provided. I am fully aware that if any violations of the above provisions occur, I shall be subject to prosecution, as prescribed by Federal and Local laws.

**Representative**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Guam Department of Labor – American Job Center Representative**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title