



Guam Department of Labor
**TEMPORARY LABOR CERTIFICATION
APPLICATION CHECKLIST**

GUAM MILITARY BASE REALIGNMENT CONTRACTOR RECRUITMENT

Name of Employer: _____

THE APPLICATION

- Application for Temporary Labor Certification - **Form GDOL 750-MIL**
- Form G-28 *(for employers using Attorneys to file the application only)*

THE JOB OFFER

- Completed Job Order- **Form GES 514-MIL**
- Proof of Recruitment Efforts Made Prior to Filing the Application
- Proposed Advertisement *for posting with required States/Territories*
- Proof of Publication of Three Day Advertisement
- Proof of Posting with required States/Territories
- Proposed Employment Contract
- Barracks/ Housing Location Sketch

JUSTIFICATION OF NEED

- Project Summary Sheet
- Project Location Sketch
- Project Contracts – Prime & Sub
- Building Permits
- Written Submittal Justifying the Need for Temporary Alien Workers
- Worksite/Office Location

| <u>GDOL USE ONLY</u> | |
|-----------------------------|-------|
| LO Date: | _____ |
| Case No.: | _____ |
| Date Processed: | _____ |
| Caseworker Initials: | _____ |
| Date Scanned: | _____ |

EMPLOYER PROFILE, ASSURANCES AND SURETIES

- Contractor’s License or Business License (for non-construction)
- Articles of Incorporation or Partnership Agreement
- Completed Clearance Sheet
- Notarized Statement of Employer’s Assurances
- Wage Bond
- Repatriation Bond
- Statement of Temporary Nature